
Decision Maker: ENVIRONMENT AND COMMUNITY SERVICES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 12 June 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: ECS PDS WORK PROGRAMME AND MATTERS ARISING

Contact Officer: Stephen Wood, Democratic Services Officer
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Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: (All Wards);

1. Reason for report

This report deals with the Committee's business management including:

- Developing the Forward Work Programme; and
- Updating Members on any matters that arose from previous meetings.

2. **RECOMMENDATION(S)**

2.1 **That the Committee reviews and comments on:**

- (1) Updates on any matters outstanding (Appendix 1).**
- (2) Forward Work Programme for 2024/2025 (Appendix 2).**
- (3) Suggests any new items for the Work Programme going forward for the next cycle of meetings**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The services delivered by the Environment and Community Services Portfolio are used by all residents, including vulnerable adults and children. Protection is not their primary purpose but adjustments are made, as required, to ensure services are as accessible as possible and all users are safe.
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Corporate Policy

1. Policy Status: Existing Policy:
 2. Building an even better Bromley Priority:
 - (4) For residents to live responsibly and prosper in a safe, clean, and green environment great for today and a sustainable future.
 - (5) To manage our resources well, providing value for money, and efficient and effective services for Bromley's residents
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Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget Head/Performance Centre: Democratic Services
 4. Total current budget for this Head: £402k
 5. Source of funding: Revenue Budget
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Personnel

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours: Variable.
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call in is Not Applicable as this is a Non-Executive Report
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Procurement

1. Summary of Procurement Implications: Not applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Matters Arising or Outstanding:

- 3.1 **Appendix 1** provides a progress update on matters that have arisen at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.
- 3.2 **Appendix 2** sets out the Environment and Community Services Portfolio's Forward Work Programme for 2024/25 including: the provisional report title; the lead report author and the role of the Committee or the Portfolio Holder. Committee members and officers are invited to comment on the proposed schedule and suggest any changes that are considered appropriate and notify the Committee Clerk of such.
- 3.3 Other reports may be added to the Work Programme as schemes and contracts are developed. In addition, there may also be references from other committees, the Environment and Community Services Portfolio Holder, or the Executive. So the work programme is fluid.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

Services delivered as part of the Environment and Community Services Portfolio affect the daily lives of all Bromley residents and tend to be universal in nature - rather than being directed at particular groups within our community. Where vulnerable adults or children may be affected by service delivery, the issues would be covered in the relevant report and not in this business management overview.

5. POLICY IMPLICATIONS:

- 5.1 Each PDS Committee is responsible for developing its own Forward Work Programme and Environment & Community Services PDS Committee's future work programme is set out in Appendix 2.
- 5.2 The activities in this report reflect the Council's priorities and aims as set out in:
 - Environment Portfolio Plan

Non-Applicable Sections:	
Background Documents:	Forward Work Programme, Previous Committee Minutes Environment Portfolio Plan.

APPENDIX 1

ENVIRONMENT PDS COMMITTEE PROGRESS ON MATTERS ARISING/OUTSTANDING

Meeting Date	Committee Request/Matters Arising	Progress
13.03.24	A Member asked if an update regarding Community Toilet Schemes and toilets in parks could be incorporated into the Work Programme. She said it was a common complaint from members of the public that the toilets in parks either did not exist, or were not up to standard.	An update was emailed to Members on 22 nd May.
13.03.24	A Member commented that previously, Kelsey Park was regarded as Bromley's flagship park, but now it was looking rundown. She asked if improvements to Kelsey Park could also be added to the Work Programme. She wanted to see some restorative work undertaken and improvements made in an attempt to restore the park to its former status.	An update was disseminated to Members on 28 th May.
13.03.24	A Member referred to the £131k that was noted for capital expenditure with respect to Beckenham Town Centre improvements. She asked if there was spare funding available to cover the cost of jet washing and a street cleaning machine. The Assistant Director for Traffic and & Parking responded and said that sadly he did not think that funding for this was contained in the budget figures outlined in the report. The figures noted in the report were somewhat historic and may not be a true reflection of what was currently available. He stated that for the June meeting he was hopeful of producing a more realistic and updated figure	There are still invoices being received for remedial works and the current £120k underspend is allocated to Beckenham solely for repairs, with any remaining budget being released into general Council funds.
13.03.24	A Member asked the Assistant Director for Highways what was the oldest pothole on register. The Assistant Director responded that he would find out and report back.	An update will be provided at the meeting.

FORWARD WORK PROGRAMME

Appendix 2

Meeting Date: June 12th 2024		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Appointments to the Countryside Consultative Panel and the Leisure Gardens and Allotments Panel	Steve Wood	Portfolio Holder
ECS Performance Overview	Lucy West	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
ECS Portfolio Plan	Lucy West	Portfolio Holder
Provisional Outturn	Murad Khan	Portfolio Holder
Capital Programme Monitoring	Abdul Munim	Portfolio Holder
Shared Parking Service Collaboration Agreement	Chloe Wenbourne	Portfolio Holder
Contract Award For Additional Arboricultural Services (Part 1 and Part 2)	Hugh Chapman	Executive
Platinum Jubilee Fund Update	Mollie Lyon	PDS Committee
ECS Contracts Register	Lucy West	PDS Committee
ECS Risk Register	Lucy West	PDS Committee
Meeting Date: September 4th 2024		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
Budget Monitoring	Murad Khan	Portfolio Holder
Capital Programme Monitoring	Abdul Munim	Portfolio Holder
Annual Status Report for Year 2022 - Reporting on Bromley's Air Quality	Sarah Newman	PDS Committee
Glendale Contract – Annual Performance Report 2023/24	Hannah Jackson	Portfolio Holder
Treemendous Year 3 Update	Hugh Chapman	PDS Committee
Woodland Establishment Update and Next Steps	Hugh Chapman	Portfolio Holder
Veolia Contract – Annual Performance Report	Peter McCready	PDS Committee
Pickhurst Lane / The Avenue Junction Improvement Scheme	Sobanjo Bukola	Portfolio Holder
Bromley Road / Wickham Road / Manor Road Pedestrian Crossing	Sobanjo Bukola	Portfolio Holder
Options for Future Highway Maintenance Contracts	Garry Warner	Executive

Depot Infrastructure Capital Works Project—Stage 4 Update Report	Peter McCready	Executive
Veolia Contract Extension - Waste Disposal, Waste Collection & Street Environment' (Part 1 and 2)	Peter McCready	Executive
ECS Performance Overview	Lucy West	PDS Committee
Open Space Strategy: Fundraising Strategy	Mollie Lyon	Portfolio Holder
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Meeting Date: November 20th 2024		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
Draft Budget	Murad Khan	PDS Committee
Fly Tipping Action Plan Update	Dean Laws	PDS Committee
Idverde Annual Contract Performance Report 2023/24	Hannah Jackson	PDS Committee
Parking services - contract performance review - APCOA parking.	Chloe Wenbourne	PDS Committee
Capital Programme Monitoring	Abdul Munim	Portfolio Holder
Sevenoaks Way / Broomwood Road Junction Improvement Scheme	Angus/Buki	Portfolio Holder
LIP Funded Traffic and Road Safety Programme	Angus Culverwell	Portfolio Holder
Riney Contract Performance Report	Garry Warner	PDS Committee
Options for the future delivery of Parks Management and Grounds Maintenance Services. (Idverde) (Part 1 and Part 2)	Hannah Jackson	Executive
Carbon Net Zero Action Plan	Karin Grey	Portfolio Holder
ECS Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Meeting Date: January 30th 2025		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
Draft Budget for 25/26	Murad Khan	Portfolio Holder
Open Space Strategy Year 3 Update	Hannah Jackson	PDS Committee

Capital Programme Monitoring	Abdul Munim	Portfolio Holder
Nature Friendly Verges and Sustainable Planting Trials Update	David Braybrook	PDS Committee
ECS Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Meeting Date: March 13th 2025		
Matters Arising and Work Programme	Steve Wood	PDS Committee
Updates from the Portfolio Holders	Portfolio Holders	PDS Committee
Budget Monitoring	Murad Khan	Portfolio Holder
AQM Strategy & Action Plan 2025 – 2030. Final version for approval post public consultation.	Charlotte Hennessy	Portfolio Holder
Capital Programme Monitoring	Abdul Munim	Portfolio Holder
Portfolio Plan	Lucy West	Portfolio Holder
ECS Performance Overview	Lucy West	PDS Committee
Risk Register	Lucy West	PDS Committee
Contracts Register	Lucy West	PDS Committee
Future Agenda Items		